2018 Artist Files SIG Annual Meeting

Sunday, February 25, 3:00 pm – 4:00 pm
The New York Public Library, Picture Collection
Countdown to Start of Meeting

5:00
#artistfiles

Samuel Duncan  @samdale67

Today #artistfiles are taking over #ARLISNA2018 @ARLIS_NA

10s • 2/25/18 • 9:51 AM
The Artist Files Special Interest Group, part of the Art Libraries Society of North America, recognizes the unique characteristics and research value of artist files and serves as a professional forum for advancing all aspects of their management, including acquisition, cataloging, digitization, preservation, promotion, and scholarship.
Update of Activities Since Last Meeting

- Lots of improvements to artistfiles.arlisna.org
  - Posted a planning document
  - Rounded up and published all minutes and reports
  - Started two new blog series on the artistfiles.arlisna.org:
    “Found in the Artist Files” and “Artist Files in Action”
  - Updated artist files resources page
  - Created leadership history section and placed it in a persistent sidebar along with mission statement
- Deployed survey to understand use and help determine direction for Artist Files Revealed: Online Directory; survey also addressed MARC cataloging and contribution of records to WorldCat
- Updated membership list - currently 318 contacts
Artist Files Revealed: Online Directory

- Reduced number of fields - more focus on subject access and less on technical information
- Intelligent URL structure
- Directory entries design for clean copy and paste
- Faceted searching options - coming soon

## Artist Files Revealed: Online Directory - Field Gains and Losses

<table>
<thead>
<tr>
<th>Removed</th>
<th>Added or Changed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organizational Structure - way collection is organized, e.g. alphabetical, chronological</td>
<td></td>
</tr>
<tr>
<td>Cataloging Method - e.g. LC/DDC, subject, etc.</td>
<td></td>
</tr>
<tr>
<td>Type of Material(s) - removed the exhaustive list</td>
<td></td>
</tr>
<tr>
<td>Additional research materials in collection that supplement artist files collection</td>
<td></td>
</tr>
<tr>
<td>Acquisitions - e.g. gifts, etc.</td>
<td></td>
</tr>
<tr>
<td>Publicizing Collection - e.g. brochures, class visits, etc.</td>
<td></td>
</tr>
<tr>
<td>Onsite Technology</td>
<td></td>
</tr>
<tr>
<td>Lending and ILL</td>
<td>Moved to Reference Services field</td>
</tr>
<tr>
<td>Access info</td>
<td>Incorporated into “Access Policies and Procedures”</td>
</tr>
<tr>
<td></td>
<td>Lots more subject access: various geographic levels, cities, states, other subjects</td>
</tr>
<tr>
<td></td>
<td>Language focus</td>
</tr>
<tr>
<td></td>
<td>Image of filing systems, collection storage</td>
</tr>
<tr>
<td></td>
<td>Formal name of collection</td>
</tr>
<tr>
<td></td>
<td>Provenance info</td>
</tr>
</tbody>
</table>

MARC Coding and Content Recommendation

Descriptive Convention Source Codes

Sam: this field says the record conforms to the arlis/na standards for artist files cataloging. It also provides a reliable target/hook for OCLC batch processing.

Once AFSIG has published recommendation on its website, I can apply to LC for the code.

WorldCat Indexing
Example - dx:dcarsisnaaf

245 0 0 $a Robert Rauschenberg artist file.

ARLIS/NA CAC: brackets not required.

RDA 3.4.1.5 Units Cannot Be Named Concisely
If the number of units cannot be readily ascertained or approximated, omit the number. Example: various pieces

Sam: I depart with previous convention of using "folder"; are we describing the contents or the container ... I think the materials itself.
Scope of Work for 2018

- Launch the new artist files directory
- Website forum or listserv (free one is not archived!)
- Digital project
  - Evernote as a digitization management platform?
  - Develop a WorldCat digitization management tool?